



School Discipline Policy

	Level 1 Offense	First Sanction	Second Sanction	Third Sanction	Fourth Sanction	Fifth Sanction
1.1	Disruptive behavior in class	Verbal Reprimand	Verbal Warning	Break detention Note sent to parents	Double break detention Reported on SMS Email sent to parents	Elevate to Level 2 Offenses
1.2	Littering	Verbal Reprimand	Verbal Reprimand	Break detention Note sent to parents	Double break detention Email sent to parents	Reported on SMS Elevate to Level 2 Offenses
1.3	Unauthorized Eating, drinking, or chewing gum in class	Verbal Reprimand	Verbal Warning	Break detention Note sent to parents	Double break detention Email sent to parents	Reported on SMS Elevate to Level 2 Offenses
1.4	Non-compliance with learning guide/staff instruction	Verbal Reprimand	Verbal Warning	Break detention Note sent to parents	Double break detention Email sent to parents	Reported on SMS Elevate to Level 2 Offenses
1.5	Failure to do classwork and/or submit homework	Verbal Reprimand	Verbal Warning	Break detention Note sent to parents	Double break detention Email sent to parents	Reported on SMS Elevate to Level 2 Offenses



1.6	Failure to bring the required charged I Pads, stationary, or equipment to class	Verbal Reprimand	Verbal Warning	Break detention Note sent to parents	Double break detention Email sent to parents	Reported on SMS Elevate to Level 2 Offenses
1.7	Failure to comply with school uniform regulations	Verbal Reprimand	Verbal Warning	Break detention Note sent to parents	Double break detention Email sent to parents	Reported on SMS Elevate to Level 2 Offenses
1.8	Causing minor physical or mental discomfort for another student	Verbal Reprimand	Verbal Warning	Break detention Note sent to parents	Double break detention Email sent to parents	Reported on SMS Elevate to Level 2 Offenses
1.9	Reporting late to class	Verbal Reprimand	Verbal Warning	Break detention Note sent to parents	Double break detention Email sent to parents	Reported on SMS Elevate to Level 2 Offenses
1.10	Copying another student's work	Redo the work	Break detention Note sent to parents	Double break detention Email sent to parents	Reported on SMS Zero grade Email sent to parents	Elevate to Level 2 Offenses
1.11	Possession and/or unauthori	Confiscati on until end of day	Email sent to parents	Email sent to parents	Elevate to Level 2 Offenses	



	zed use of a cellphone or an electronic device		Reported on SMS Confiscati on for one week	Reported on SMS Confiscati on until end of semester		
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	Level 2 Offense	First Sanction	Second Sanction	Third Sanction	Fourth Sanction	Fifth Sanction
2.1	Elevated from Level 1 offense	Interview with student Counselor	Email note to parents	Written Warning Email note to parents	An hour after school detention Email note to parents	Elevate to Level 3 Offenses
2.2	Forgery	Interview with student Counselor	Email note to parents	Written Warning Email note to parents	An hour after school detention Email note to parents	Elevate to Level 3 Offenses
2.3	Vandalism	Interview with student Counselor	Email note to parents	Written Warning Email note to parents	An hour after school detention Email note to parents	Elevate to Level 3 Offenses
2.4	Swearing, lying or using obscene gestures	Interview with student Counselor	Email note to parents	Written Warning Email note to parents	An hour after school detention Email note to parents	Elevate to Level 3 Offenses
2.5	Bullying	Interview with student Counselor	Email note to parents	Written Warning Email note to parents	An hour after school detention Email note to parents	Elevate to Level 3 Offenses



2.6	Disrespecting a staff member	Interview with student student Counselor	Email note to parents	Written Warning Email note to parents	An hour after school detention Email note to parents	Elevate to Level 3 Offenses
2.7	Insubordination	Interview with student Counselor	Email note to parents	Written Warning Email note to parents	An hour after school detention Email note to parents	Elevate to Level 3 Offenses
2.8	Possession or using of pranks to disrupt the teaching and learning	Interview with student Counselor	Written Warning Email note to parents	An hour after school detention Email note to parents	Elevate to Level 3 Offenses	
2.9	Tampering with safety and other equipment on school premise	Interview with student counselor	Out of school suspension (3 days) Email note to parents	Elevate to Level 3 Offenses		
2.10	Cheating, attempting to cheat, or having study material	Interview with student counselor	Zero grade Email note to parents Counseling	Zero grade Email note to parents Parent meeting	Elevate to Level 3 Offenses	



	in a test venue					
2.11	Fighting or attempted assault	Interview with student counselor	Written Warning Email note to parents	An hour after school detention Email note to parents	Elevate to Level 3 Offenses	
2.12	Failure to attend detention with no excuse	Interview with student counselor	Reschedule detention Email note to parents	Double break detention Email note to parents	Elevate to Level 3 Offenses	
2.13	Racism	Interview with counselor	Email note to parents	Written Warning Email note to parents	An hour after school detention Email note to parents	Elevate to Level 3 Offenses